

## IIM LUCKNOW ENTERPRISE INCUBATION CENTRE (IIML EIC) INDIAN INSTITUTE OF MANAGEMENT LUCKNOW

Noida Campus at B1, Institutional Area, Sector 62, Noida- 201307

IIML EIC is hosted by IIM Lucknow, supported by NSTEBD, DST, Government of India, and the Uttar Pradesh Government

### <u>VACANCY</u> NOTIFICATION

# <u>Subject: Recruitment for the position of Incubator Manager on contract at IIML</u> EIC

IIML- EIC invites applications from interested and eligible candidates for the selection of **Two position (02)** of **Manager-Incubation** on contract for a period of 1 year, which may be considered further for extensions as per the project requirement & satisfactory industrial performance, and policy of the IIML EIC.

We are looking for a dynamic individual to manage the existing acceleration program along with the development of new programs.

#### **Post- Incubator Manager (02 Positions)**

#### Job Description & Key Responsibilities:

- To design, execute & run end-to-end Startup Business Programs along with existing IIML EIC programs
- Maintain detailed records of the portfolio startups, track performance metrics, conduct regular review meetings with founders to assess support needs & recommend internal or external interventions to fill the gaps.
- Prepare startups for fundraising through focused training sessions, pitch deck reviews, mock investor pitches etc
- Managing day-to-day operation of the incubation center
- To design and execute marketing strategies & promotional activities for various programs & events in guidance with department head

#### Skills & Knowledge Requirements:

- BTech or Masters in Business/Technology/or other related fields with the total 3+ years of experience
- Minimum of 1 year' experience in incubation, startup ecosystem, startup investment processes.
- Designing & execution of various startup programs in the past
- Strong attention to detail, excellent communication and collaboration skills
- Ability to manage multiple projects and meet deadlines

#### **Compensation:**

The position is on a role of a consultant and consolidated remuneration will be in the scale between Rs. 4.20 Lacs to Rs. 7.00 Lacs (all-inclusive) with a break-up available with the incubator as per IIML EIC's policy.

### **GENERAL CONDITIONS**

- Submit your application as per the link: <u>Click Here</u>
- The last date of submitting the online application is 14<sup>th</sup> August 2025, before 5:30 PM
- All the received applications for the said post will be shortlisted, and only the shortlisted candidates will be invited through e-mail to appear in the interview on the scheduled date and time.
- The candidates have to produce their biodata along with a set of photocopies in support of their educational qualifications, experience, etc., at the time of the interviews. They should also bring all testimonials in their original form for verification purposes.
- There will be multiple rounds of interviews as deemed appropriate by the management.
- No TA/DA or any other incidental expenses will be reimbursed for attending the interview.
- Initial appointment will be for 1 year on contract, renewable further, subject to project requirement & satisfactory industrial performance of the incumbent and the need of the IIML-EIC.
- The compensation will be decided depending on qualification, experience, last drawn salary, and relevant factors.
- Candidates are advised to visit the website of IIM Lucknow (www.iiml.ac.in)/ (www.iimlincubator.com) regularly for updation, amendments, and corrigenda (if any). It will be placed on the Institute website only.
- IIML-EIC reserves the right not to fill the above position if it desires so.
- Canvassing in any form will be a disqualification.

#### MD, IIML- EIC

Indian Institute of Management- Noida Campus B-1, Institutional Area, Sector-62, Noida